



Amendment 4, ISPO Control Manual, Appendix Layout ICC.

The Appendix of the ISPO Control Manual, the ICC layout, needs to be reconsidered now that multi-site certification has also been made possible.

The extensive list of checkboxes in the current ICC format sometimes leads to confusion among auditors as to which boxes should be filled in.

It is proposed to minimize the list of tick boxes and to create a uniform ICC format for single and/or multi-site pilot organizations, which can be used by the three recognized classification societies.

OLD:



International Standard for maritime Pilot Organizations

Appendix

APPENDIX, LAY-OUT OF ISPO CERTIFICATE OF COMPLIANCE



ISPO CERTIFICATE OF COMPLIANCE

Certificate Number :
Certification Organization Number :

This is to certify that the ISPO Management System of :

has been audited, and that it complies with the requirements of the International Standard for maritime Pilot Organizations

The following activities are carried out by the above maritime pilot organization and are included in the scope of the certification:



- ☐ Pilotage - deep draft;
- ☐ Pilotage - sea;
- ☐ Pilotage - deep sea;
- ☐ Pilotage - river and inland waterways;
- ☐ Pilotage - harbor and docking, pilotage;
- ☐ Pilotage - special transports;
- ☐ Pilotage - general sea, river, harbor;
- ☐ Pilotage - specific pilotage areas;
- ☐ Pilotage - shore based pilotage (SBP);
- ☐ Vessel Traffic Management (VTM)
- ☐ Logistical Transportation - tender (including high speed);
- ☐ Logistical Transportation - pilot cutter;
- ☐ Logistical Transportation - helicopter;
- ☐ Berthing Support - linesmen;
- ☐ Berthing Support - tugboat assistance;

Above activities are carried out in the pilotage area(s) as formulated below:

This certificate of compliance is valid until ... , subject to periodical verification.

Place of issue :

Date of issue :

Completion date of the audit on which this certificate is based



NEW:



APPENDIX, LAY-OUT OF ISPO CERTIFICATE OF COMPLIANCE:



ISPO CERTIFICATE OF COMPLIANCE

Certificate Number

: <IUG number>

Certification Organization Number

: <Classification number>

This is to certify that the ISPO Management System of :

<Name of the pilot organization>

<Address of the company>>

has been audited and that it fulfils the requirements of the International Standard for maritime Pilot Organizations, latest version.

The following activities are carried out by the above maritime pilot organization and are included in the scope of the certification:

- ☐ (A) Pilotage
- ☐ (B) Transportation - tender (including high speed)
- ☐ (C) Transportation - pilot cutter
- ☐ (D) Transportation - helicopter
- ☐ (E) Other:

Above activities are carried out by the sites (offices) and in the pilotage area(s) as formulated in the appendix sheet.

This certificate of compliance is valid until <date> , subject to periodical verification.

Place of issue :

Date of issue :

Completion date of the audit on which this certificate is based:

<Stamp and signature RO>

Note:

The validity of the ICC can be checked on the ISPO website <https://ispo-standard.com>



Logo Class



Certificate Number:

Certification Organization Number:

Annex 1: Endorsement for annual verification

This is to certify that at the periodical verification in accordance with Paragraph 1.4 of the International Standard for Maritime Pilot Organizations (ISPO) Code, the management system was found to comply with the requirements of the ISPO Code.

1 st Periodical Verification	
During this 1 st verification, the sites listed in the opposite column were visited and audited:	
Signed:	
Place:	
Date:	

2 nd Periodical Verification	
During this 2 nd verification, the sites listed in the opposite column were visited and audited:	
Signed:	
Place:	
Date:	

3 rd Periodical Verification	
During this 3 rd verification, the sites listed in the opposite column were visited and audited:	
Signed:	
Place:	
Date:	

4 th Periodical Verification	
During this 4 th verification, the sites listed in the opposite column were visited and audited:	
Signed:	
Place:	
Date:	



Logo Class



Certificate Number:

Certification Organization Number:

ANNEX 2: LIST OF SITES (part 1)

Head office:

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Other sites covered by this certificate

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Signed:

Place:

Date:



Logo Class



Certificate Number:

Certification Organization Number:

ANNEX 2: LIST OF SITES (part 2)

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Site name:	
Site address:	
Activities:	A <input type="checkbox"/> - B <input type="checkbox"/> - C <input type="checkbox"/> - D <input type="checkbox"/> - E <input type="checkbox"/>
Pilotage area(s):	

Signed:

Place:

Date: