



Amendment 2. ISPO Control Manual, Chapter 6, par.6.3.

In the current era the wording Man-day can be seen as a regression to a male dominated industry.

It is proposed to rename Man-day into Audit-day in paragraph 6.3

OLD:



International Standard for maritime Pilot Organizations

Quotations of Contract

6.3 Audit Man-days

6.3.1. The following matrix gives an indication of the minimum amount of man-days needed for the initial certification audit, including document review, always with a minimum of two days:

		Number of pilotage voyages per year							
		1	5.001	10.001	15.001	30.001	60.001	120.00	240.00
		-	-	-	-	-	-	-	-
		5.000	10.000	15.000	30.000	60.000	120.00	240.00	480.00
							0	0	0
Number of pilots	1 - 5	2							
	6 - 10	2	2						
	11 - 15	2	2	2					
	16 - 30	2	2	2	3				
	31 - 60		3	3	4	5			
	61 - 120			4	5	6	7		
	121 - 240				6	7	9	11	
	241 - 480					9	11	13	15
	481 - 960						13	15	17
								19	

6.3.2. The minimum amount of man-days can be reduced by 33 percent if the pilot organization is also ISO certified by the same classification society. The result of the calculation should be rounded up and the minimum amount of man-days as mentioned in paragraphs 6.2.1, 6.2.3 and 6.2.4 must be respected.

6.3.3. The minimum amount of man-days needed for the annual periodical audits is 33 percent of the amount calculated in paragraph 6.2.1, with a minimum of one day. The result of the calculation should be rounded up.

6.3.4. The minimum amount of man-days needed for the renewal audits is 66 percent of the amount calculated in paragraph 6.2.1, with a minimum of one day. The result of the calculation should be rounded up.

6.3.5. The classification society must ensure that full coverage of the total scope of pilot services of the individual maritime pilot organization is taken into account for determining conformity or non-conformity with the ISPO requirements. The independent external third-party audit must ensure that the assessment is based on determining the effectiveness of the management system in meeting the ISPO requirements.



NEW:



International Standard for maritime Pilot Organizations

Quotations of Contract

6.3 Audit-days

6.3.1 The following matrix gives an indication of the minimum amount of **audit-days** needed for the initial certification audit, including document review, always with a minimum of two days:

		Number of pilotage voyages per year								
		1	5.001	10.001	15.001	30.001	60.001	120.00	240.00	480.00
		-	-	-	-	-	-	-	-	-
		5.000	10.000	15.000	30.000	60.000	120.00	240.00	480.00	960.00
							0	0	0	0
Number of pilots	1 - 5	2								
	6 - 10	2	2							
	11 - 15	2	2	2						
	16 - 30	2	2	2	3					
	31 - 60		3	3	4	5				
	61 - 120			4	5	6	7			
	121 - 240				6	7	9	11		
	241 - 480					9	11	13	15	
		481 - 960					13	15	17	19

6.3.2 The minimum amount of **audit-days** can be reduced by 33 percent if the pilot organization is also ISO certified by the same classification society. The result of the calculation should be rounded up and the minimum amount of **audit-days** as mentioned in paragraphs 6.3.1, 6.3.3 and 6.3.4 must be respected.

6.3.3 The minimum amount of **audit-days** needed for the annual periodical audits is 33 percent of the amount calculated in paragraph 6.3.1, with a minimum of one day. The result of the calculation should be rounded up.

6.3.4 The minimum amount of **audit-days** needed for the renewal audits is 66 percent of the amount calculated in paragraph 6.3.1, with a minimum of one day. The result of the calculation should be rounded up.

6.3.5 The classification society must ensure that full coverage of the total scope of pilot services of the individual maritime pilot organization is taken into account for determining conformity or non-conformity with the ISPO requirements. The independent external third-party audit must ensure that the assessment is based on determining the effectiveness of the management system in meeting the ISPO requirements.

Motivation:

Renaming Man-day to Audit-day is more appropriate in the current era. An omission in the paragraph numbers after the last amendment has been corrected.